

Management

Associate of Applied Science Degree

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Length: Four semesters (two years)

Purpose: With the rapid development of business and industry in Virginia, there is a great demand for qualified management personnel to assist in this economic growth. The Associate of Applied Science Degree curriculum in Management is designed primarily for persons who seek full-time employment in various managerial positions immediately upon completion of the community college curriculum. Persons who are seeking their first employment in a managerial position as well as those presently in management who are seeking a promotion may benefit from this curriculum.

Occupational Objectives: Management Trainee, Manager of Small Business, Industrial Supervisor, Branch Manager, Department Head

Admission Requirements: In addition to the admission requirements established for the college, entry into the Associate of Applied Science Degree program in Management requires proficiency in high school English and mathematics. Students who are not proficient in English and mathematics will be required to correct their deficiencies in developmental courses. Proficiency in keyboarding is highly recommended. Students may enroll in AST 114 to upgrade keyboarding skills.

Program Requirements: The first two semesters (first year) of the Associate of Applied Science Degree curriculum in Management are similar to the AAS degree in Business Technology with a major in Accounting. In the second year each student will pursue his or her specialty in management. The curriculum will include technical courses in business and industrial management, courses in related areas, general education and electives. Instruction will include both the theoretical concepts and practical applications needed for future success in a management career. Upon successful completion of the curriculum, the student will be awarded the Associate of Applied Science Degree in Business Technology with a major in Management.

Notes on Transfer: Associate of Applied Science Degree programs are designed primarily to provide occupational competence for employment entry. Upon the student's request, courses may be modified to provide possible transfer acceptability by four-year colleges and universities.

Course Number	Course Title	Lecture Hours	Lab Hours	Credits
Third Semester (Fall)				
BUS 241	Business Law I	3	0	3
BUS 205	Human Resource Management	3	0	3
MKT 100	Principles of Marketing	3	0	3
ECO 202	Principles of Microeconomics	3	0	3
EEE	Degree Related Elective	3	0	3
EEE	Humanities Elective	3	0	3
Total		18	0	18
Fourth Semester (Spring)				
BUS 242	Business Law II	3	0	3
FIN 215	Financial Management	3	0	3
PSY 120	Human Relations	3	0	3
BUS 225	¹ Applied Business Statistics	3	0	3
SDV 106	Preparation for Employment	1	0	1
BUS 290	Coordinated Internship	3	0	3
Total		16	0	16
Total Minimum Credits for AAS Degree				67

Footnote:

¹Prerequisite: MTH 132.

Students are urged to follow the [recommended pathway](#) for this degree when choosing electives.

Additional approved humanities and social science electives are listed at <http://www.vhcc.edu/GenEdCore>.

Course Number	Course Title	Lecture Hours	Lab Hours	Credits
First Semester (Fall)				
ACC 211	Principles of Accounting	4	0	4
ENG 111	College Composition I	3	0	3
BUS 100	Introduction to Business	3	0	3
MTH 132	Business Mathematics	3	0	3
ITE 119 or ITE 152	Information Literacy or Introduction to Digital and Information Literacy and Computer Applications	3	0	3
SDV 101	Orientation to College Success	1	0	1
Total		17	0	17
Second Semester (Spring)				
ACC 212	Principles of Accounting II	4	0	4
BUS 200	Principles of Management	3	0	3
CST 100	Principles of Public Speaking	3	0	3
ITE 140	Spreadsheet Software	3	0	3
ECO 201	Principles of Macroeconomics	3	0	3
Total		16	0	16